



# A.M. REDDY MEMORIAL COLLEGE OF PHARMACY

(Appr. by AICTE & PCI New Delhi; Reg. by Govt. of Andhra Pradesh, Affil. to Acharya Nagarjuna University)

Mastan Reddy Nagar, Petturivaripalem (Po.), Narasaraopet (Md.), Guntur (Dt.) – 522601, AP, India

Phone: 08647-247194, 247193, Fax: 247192, Email: principalammcp2004@gmail.com, Website: www.amreddypharmacy.co.in

## 2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

### Evaluation Process and Reforms:

As AMRMCP is affiliated to ACHARYA NAGARJUNA UNIVERSITY, Guntur, it follows the university norms and academic regulations. The regulations include internal and external assessment procedures as well as minimum attendance requirement for end semester examinations.

Internal assessment for theory courses is carried out through Two Mid-term examinations. Each Mid-term consists of an objective, descriptive and assignments. A common question paper for descriptive test is prepared by the subject experts. The evaluation by the concerned faculty and script verification by the students is done within the stipulated time. The Mid-term marks statement is displayed in the notice board before uploading to the university.

The laboratory is internally and externally assessed. Internal assessment is based on regularity/record/vivand 15 marks for the internal test. The end examination shall be conducted by the concerned laboratory teacher and a senior expert in the subject from the same department. The final laboratory internal marks statement is displayed in the notice board.

Seminars and projects are also transparently assessed. The faculty evaluates the presentation skills of the students during seminars with the help of rubrics. Departmental level Project Review Committee (PRC) is constituted along with the head of the department, senior faculty and respective guides. Periodical project reviews are conducted for continual assessment of the progress made by the students. The evaluation and remarks of the review proceedings is shared with the respective batches.

The Internal Quality Assurance Cell (IQAC) plays a crucial role in maintaining quality and transparency in fair conduction of examinations and continuous internal assessment. Any discrepancy or deviation is immediately brought to the notice of the Officer In-Charge of Examinations.

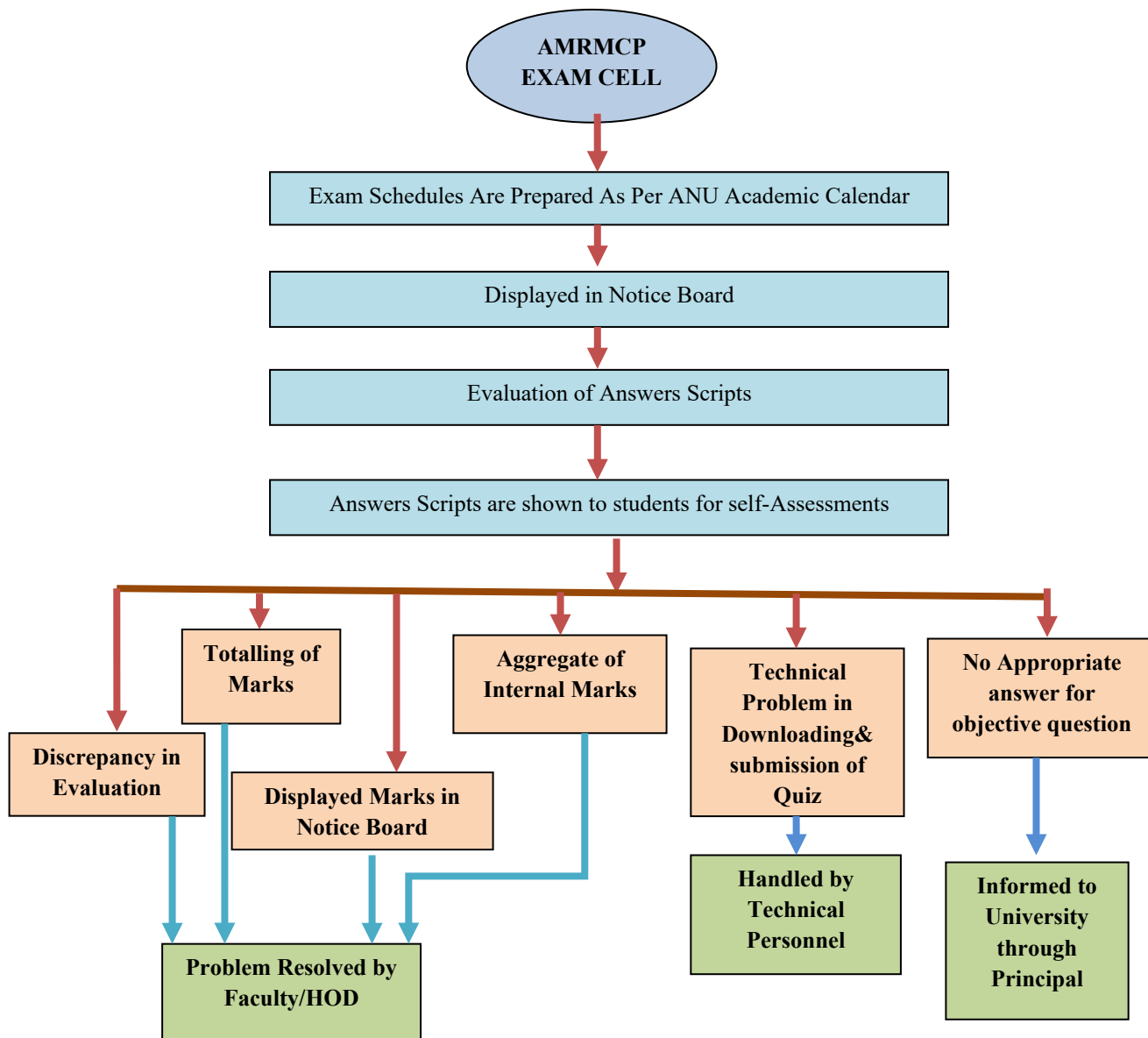
AMRMCP ensures that there is complete transparency in the internal examination related grievances. The internal examination schedules are prepared as per the academic calendar and are informed to the students well in advance. The internal examination answer sheets are evaluated by course handling faculty within three days from date of the examination. The assessed internal test papers are shown to the students for self assessment.

The general grievances expressed by the students with regard to internal examinations are:

- Dissatisfaction regarding evaluation of the descriptive answer scripts
- Discrepancy in totaling of the marks
- Wrong posting in mark sheets

- Discrepancy in totaling of aggregate internal marks
- Wrong options in objective question paper

Often, some of the issues such as discrepancies in evaluation or totaling, the students bring it to the notice of the faculty that is resolved immediately. Any student who is still not satisfied with the assessment and award of marks may approach the concerned head of the department. If the student is still dissatisfied, he/she can represent his/her grievance to the Principal for necessary action.



*Dr. P. Bhargava Shushan Reddy*  
 Dr. P. Bhargava Shushan Reddy  
 M.Pharm., Ph.D  
 PRINCIPAL  
 A.M. REDDY MEMORIAL  
 COLLEGE OF PHARMACY