



# A.M. REDDY MEMORIAL COLLEGE OF PHARMACY

(Appr. by AICTE & PCI New Delhi; Reg. by Govt. of Andhra Pradesh, Affil. to Acharya Nagarjuna University)

Mastan Reddy Nagar, Pethurivaripalem (Po.), Narasaraopet (Md.), Guntur (Dt.) – 522601, AP, India


Phone: 08647-247194, 247193, Fax: 247192, Email: principalammcp2004@gmail.com, Website: www.amreddypharmacy.co.in

## ERP Document

Enterprise Resource Planning (ERP) has to be utilized by the institution for a smooth and better functioning with a centralized and integrated system. The institution has to manage the data of the stakeholders and also the issues related to administration, admissions, accounts, examination and transport by utilizing the ERP software.

ERP unifies many functional areas of the institution that have many sub functions associated which are related to stakeholders. Based on the organizational grading, rights are assigned to exercise and execute day to day activities. With the centralized database of the ERP system the data will be retrieved more easily and precisely and the data thus extracted can be utilized to prepare and analyze the report. As long as the vendor provides assistance to the software and maintenance, the ERP will be an excellent tool to manage the activities of the institute.

The institution purchased automation package (LOTUS) from lotus solutions in the year 2021. This software fulfills all the requirements of our institution which includes academic and administrative activities of undergraduate and post graduate programs with transparency.

  
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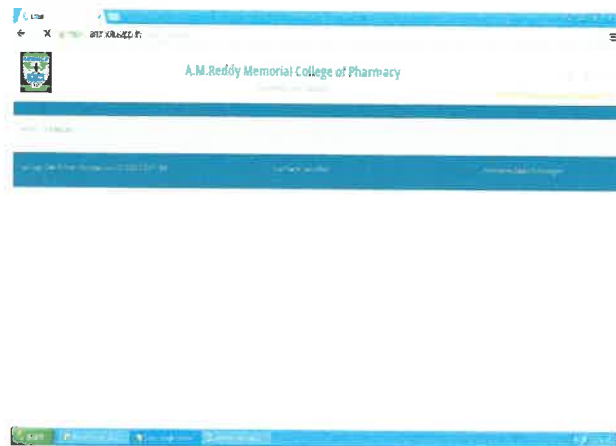
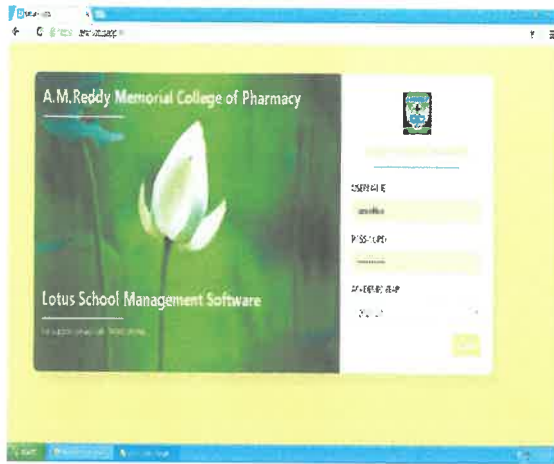
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**The features of LOTUS software are listed below:**

1. Internet or intranet enabled application.
2. User levels with access rights for data security.
3. Program/batch/category student fee due reports.
4. Fee/attendance reminders and progress reports.
5. Attendance and marks analysis.
6. Accounts.




**Screen shot of login screen**

**The main modules which are used by the institution are as follows:**

1. Academics
2. Administration
3. Admissions
4. Accounts
5. Examination
6. Transport

The above main modules contains sub modules that are being used for better governance, the LOTUS consists of several levels of authentication which are listed below.

  
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## 1. Academics Module

S. No	Function	Description
1.	Staff details	To view the complete bio data of the staff in one screen and photo linking
2.	Staff pay roll	To view the pay scale of faculty and number of loss of pay
3.	Leave faculty	To view the list of faculty who have not attend the college on the selected date.
4.	Student profile	To view complete data of selected student in one single screen.
5.	Student register	to generate register containing day wise attendance
6.	Attendance report	To view day wise, monthly attendance reports.
7.	Certificates	To issue study, conduct certificate and transfer certificate in standard format to student to track certificates issued to students
8.	Marks entry	To enter marks of the students.

## 2. Administration Module:

S. No	Function	Description
1.	Backup	To have the backup of database
2.	Branch sections	To create branches for various sources
3.	College details	To enter college details, these details will be showing all the reports
4.	Departments	To create departments. These departments offer courses.
5.	Holidays	To set holidays during academic year
6.	Payment transactions	To add bank names, so that they appear in bank drop down I receipts/payment screens
7.	Seat types	To enter convener and management quota seats under direct and lateral entry, categories for courses
8.	Student bio - ID	To assign numbers to students. These numbers will be assigned to students while enrolling fingerprints in fingerprint devices to capture attendance

  
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## 3. Admission Module


S. No	Function	Description
1.	Admission	To enter students information and photo linkage
2.	Admission register	To generate admission register in standard format after admissions are over
3.	Certificates	To generate student study, Conduct, TC.
4.	Sections	To view total number of students basing on the course he/she opted for
5.	Detained students	To view or enter details of detained students

## 4. Correspondence Module:

S. No	Function	Description
6.	Groups and Members	To create groups and add members to them for sending common SMS
7.	Parent Addresses	To view addresses of parents of students of selected course and print them
8.	Parents Correspondence	To view Correspond with parents of selected students through Phone or SMS
9.	SMS	To send Attendance, marks, Fee Due SMS to parents and students. To send SMS to Staff, students and Parents.
10	Delivery Report	To view undelivered SMS log report on a selected day

## 7. Examination:

S. No	Function	Description
1.	Dues list	To view list of students who are yet to pay examination fees
2.	Create exam	To view and Print exam details
3.	Exam schedule	To view and circulate the exam schedules obtained from the ANU portal
4.	Hall tickets	To issue hall tickets to students for mid examinations
5.	Marks entry	To enter marks

  
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## 8. Accounts:

S. No	Function	Description
1.	Fee Due report	To view the fee dues of students
2.	Expenses reports	to view head wise expenditure transactions
3.	Day book	To view financial transactions recorded during the selected day

## 9. Transport:

S. No	Function	Description
1.	Route	To view the different routes for which buses are available
2.	Stages	To view where the stages are available in different routes.
3.	Buses	To view how many buses available

  
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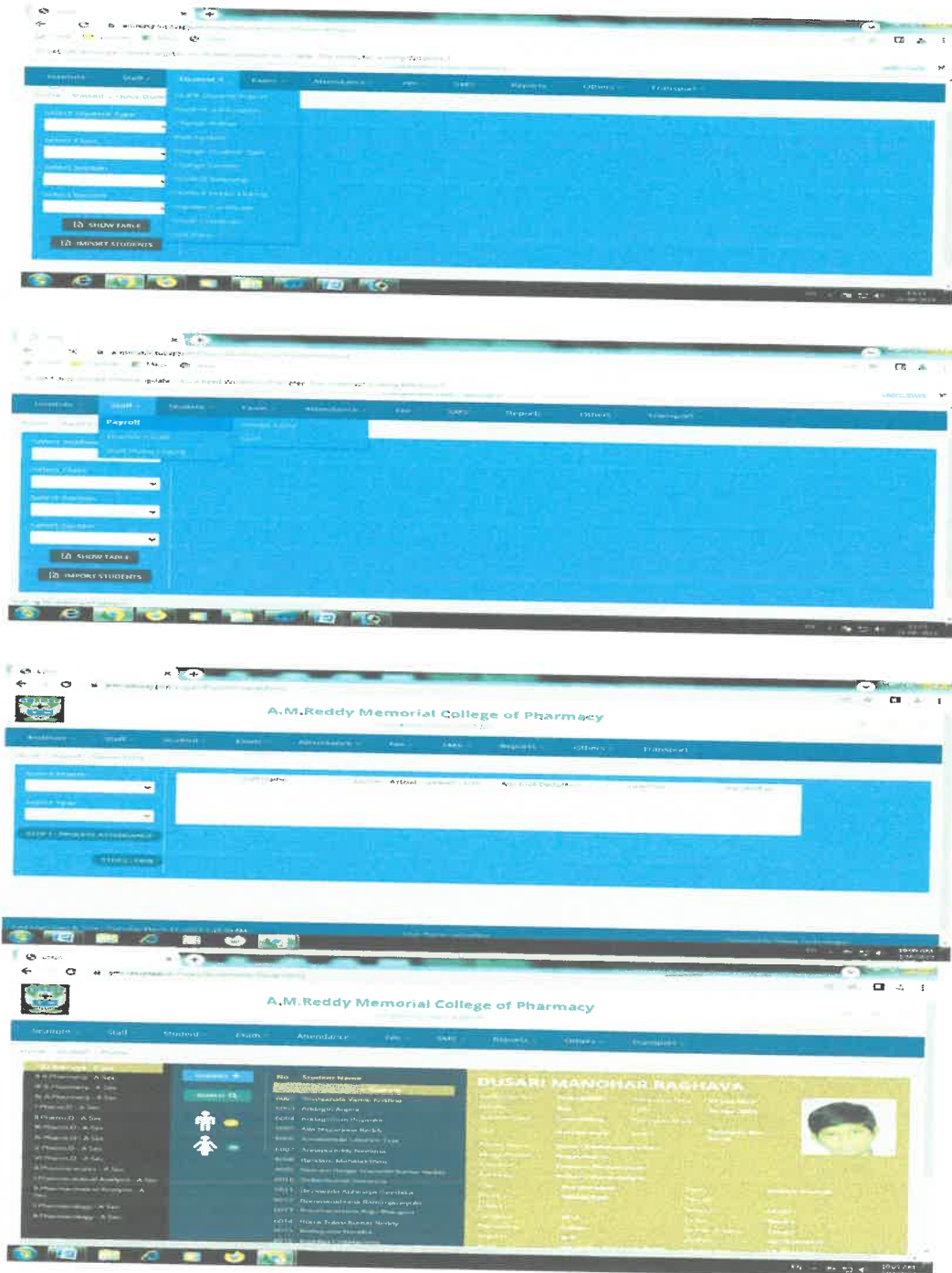
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## Screen Shots of Different Modules using LOTUS

### 1. Academics:

The functions associated with this module are displayed in the below screen shots



Screen Shots of Academics Module

*R. Raghava*  
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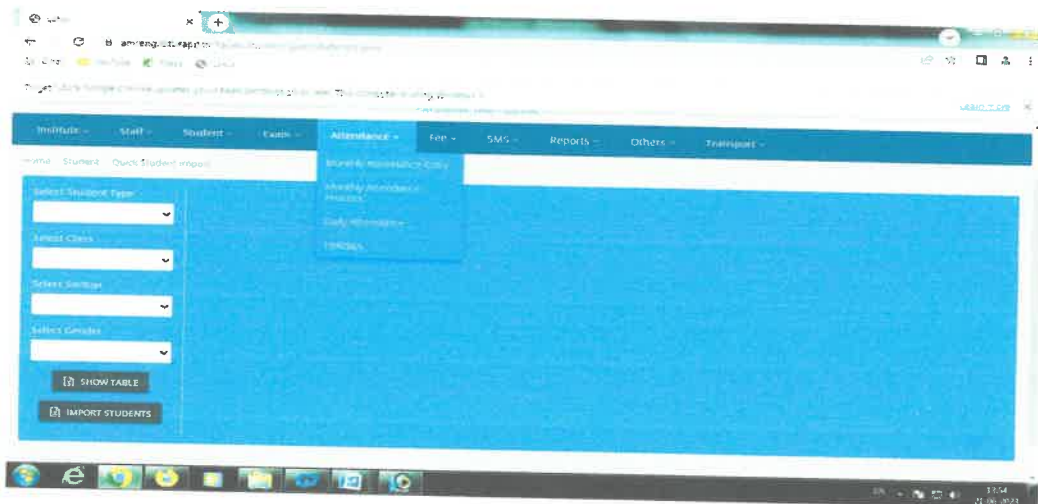
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## 2. Administration:

The functions associated with this module are displayed in the below screen shots



Screen Shots of Administration Module

*[Handwritten Signature]*  
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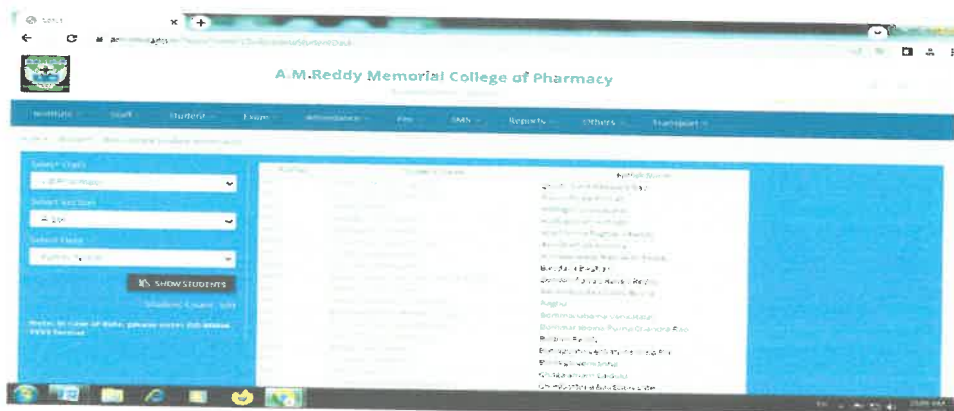
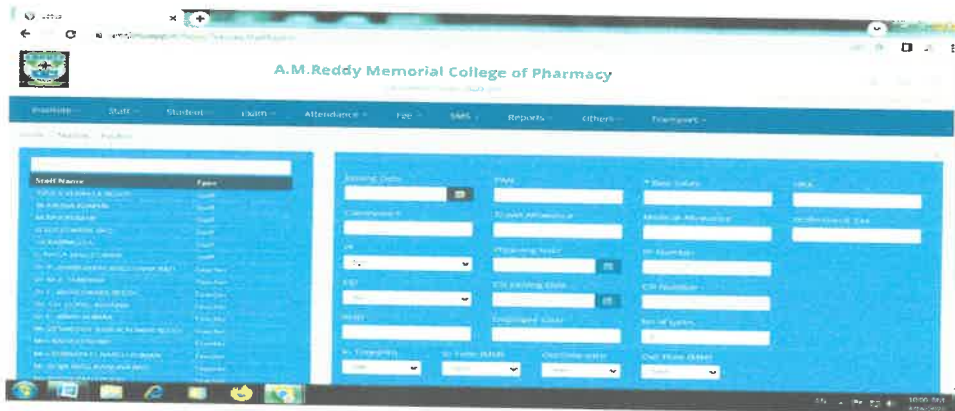
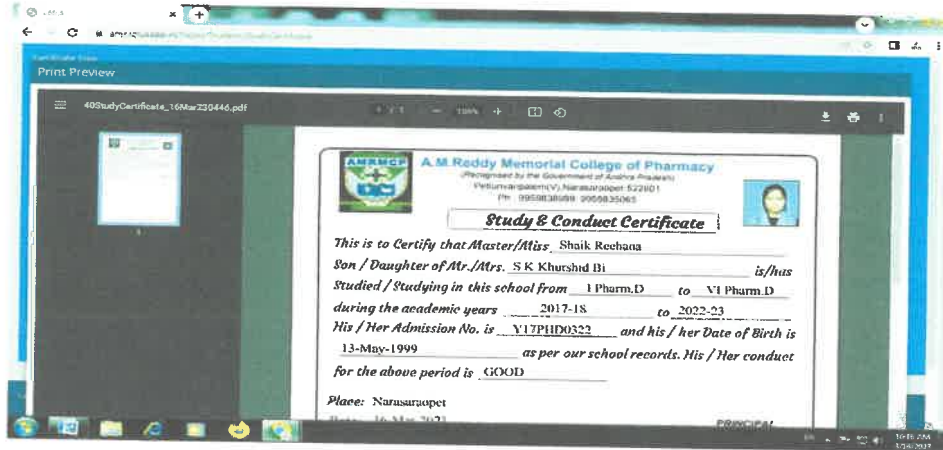
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## 3. Admission:

The functions associated with this module are displayed in the below screen shots



Screen Shots of Admission Module

*Signature*  
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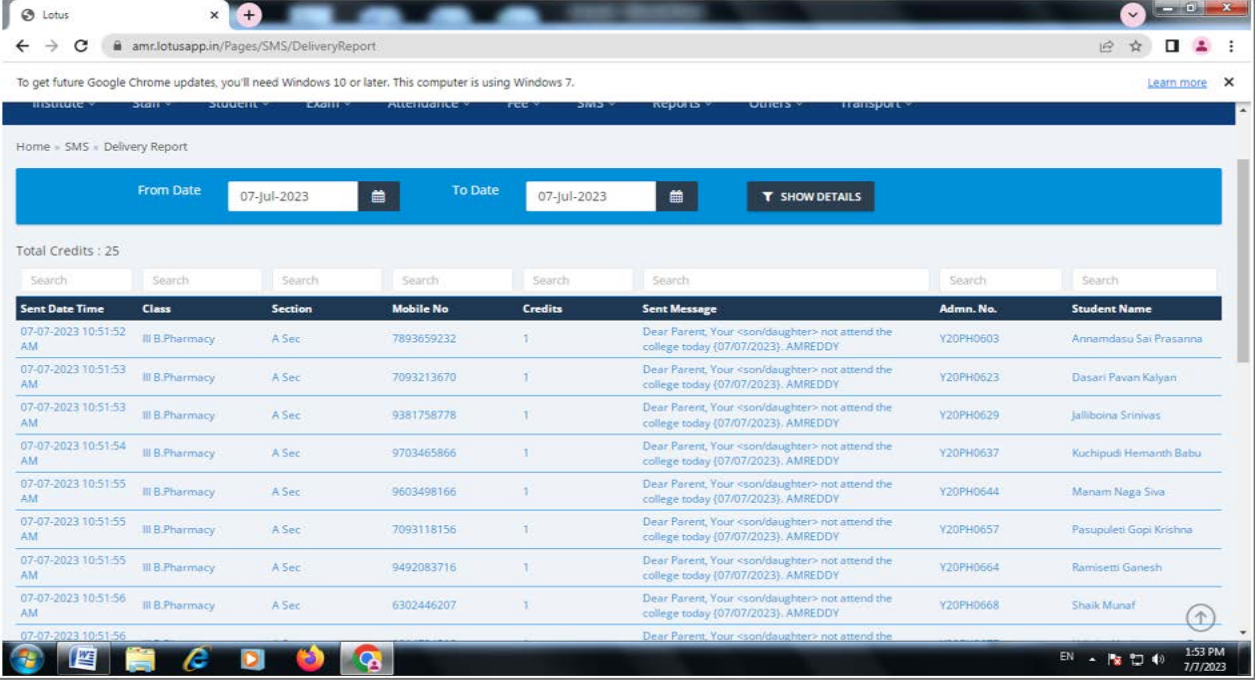
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## 4. Correspondence:

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The screenshot displays the Lotus SMS Delivery Report interface. At the top, there are filters for 'From Date' and 'To Date', both set to '07-Jul-2023'. A 'SHOW DETAILS' button is visible. Below the filters, the 'Total Credits' are listed as 25. The main content is a table with the following columns: Sent Date Time, Class, Section, Mobile No, Credits, Sent Message, Admn. No., and Student Name. The table contains 10 rows of data, all for the date 07-07-2023 at 10:51 AM, for Class III B. Pharmacy, Section A Sec. The messages are identical: 'Dear Parent, Your <son/daughter> not attend the college today (07/07/2023). AMREDDY'. The Admn. No. and Student Name vary for each row.

Sent Date Time	Class	Section	Mobile No	Credits	Sent Message	Admn. No.	Student Name
07-07-2023 10:51:52 AM	III B. Pharmacy	A Sec	7893659232	1	Dear Parent, Your <son/daughter> not attend the college today (07/07/2023). AMREDDY	Y20PH0603	Annamdasu Sai Prasanna
07-07-2023 10:51:53 AM	III B. Pharmacy	A Sec	7093213670	1	Dear Parent, Your <son/daughter> not attend the college today (07/07/2023). AMREDDY	Y20PH0623	Dasari Pavan Kalyan
07-07-2023 10:51:53 AM	III B. Pharmacy	A Sec	9381758778	1	Dear Parent, Your <son/daughter> not attend the college today (07/07/2023). AMREDDY	Y20PH0629	Jalliboina Srinivas
07-07-2023 10:51:54 AM	III B. Pharmacy	A Sec	9703465866	1	Dear Parent, Your <son/daughter> not attend the college today (07/07/2023). AMREDDY	Y20PH0637	Kuchipudi Hemanth Babu
07-07-2023 10:51:55 AM	III B. Pharmacy	A Sec	9603498166	1	Dear Parent, Your <son/daughter> not attend the college today (07/07/2023). AMREDDY	Y20PH0644	Manam Naga Siva
07-07-2023 10:51:55 AM	III B. Pharmacy	A Sec	7093118156	1	Dear Parent, Your <son/daughter> not attend the college today (07/07/2023). AMREDDY	Y20PH0657	Pasupuleti Gopi Krishna
07-07-2023 10:51:55 AM	III B. Pharmacy	A Sec	9492083716	1	Dear Parent, Your <son/daughter> not attend the college today (07/07/2023). AMREDDY	Y20PH0664	Ramisetti Ganesh
07-07-2023 10:51:56 AM	III B. Pharmacy	A Sec	6302446207	1	Dear Parent, Your <son/daughter> not attend the college today (07/07/2023). AMREDDY	Y20PH0668	Shaik Munaf
07-07-2023 10:51:56 AM	III B. Pharmacy	A Sec			Dear Parent, Your <son/daughter> not attend the college today (07/07/2023). AMREDDY		

Screen Shots of Correspondence Module

*Principal*  
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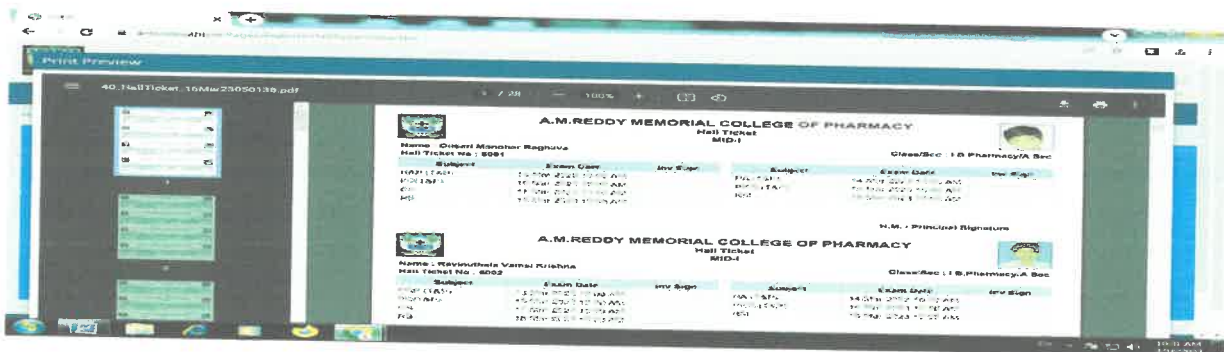
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## 5. Examination:

The functions associated with this module are displayed in the below screen shots



Screen Shots of Examination Module

*[Handwritten Signature]*  
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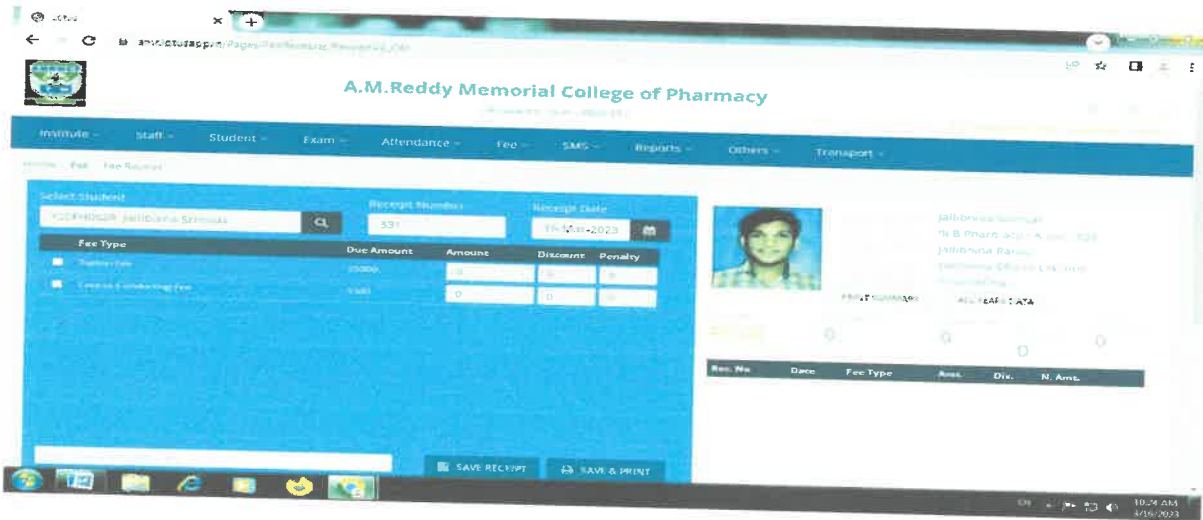
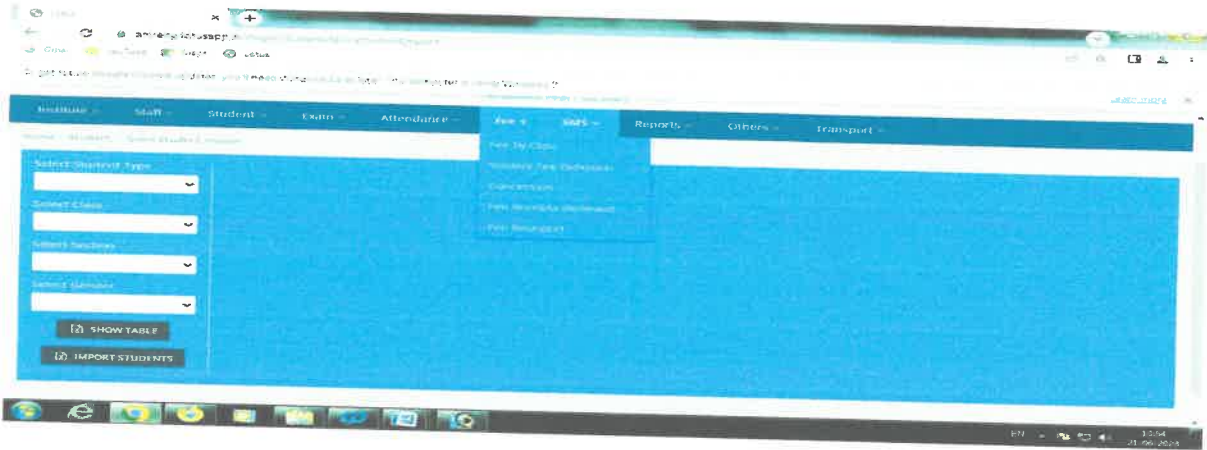
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## 6. Accounts:

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Screen Shots of Accounts Module

*Principal*  
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## 7. Transport:

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The screenshot displays the 'Transport > Bus' module interface. On the left, there is a search form with fields for Bus Name, Bus No, Bus Registration No, Select Route, Driver Name, and Driver Phone Number. On the right, a table lists bus records with columns for Bus Name, Bus No, Reg No, Route, Driver Name, and Phone. The table contains the following data:

Bus Name	Bus No	Reg No	Route	Driver Name	Phone
NRT LOCAL BUS	1	0	NARASARAOPET	SUBHANI	0
PDRL BUS	0	0	PDUGURALLA	0	0
GUNTUR BUS	0	0	GUNTUR	0	0
VINUKONDA BUS	0	0	VINUKONDA	0	0
CPT BUS	0	0	CHILAKALUR PET	0	0
SAP BUS	0	0	SATTENAPALLI	0	0

Screen Shots of Transport Module

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