



A.M.REDDY MEMORIAL COLLEGE OF PHARMACY

(Sponsored by Atluri Mastan Reddy Educational Society. Reg No. 450/2003)

Approved by PCI New Delhi, Accredited by NAAC & UGC (Under 2f & 12b)

Permanently Affiliated to Acharya Nagarjuna University, Certified by ISO: 9001-2015

Mastan Reddy Nagar, Petlurivaripalem (village), Narasaraopet, Palnadu (Dist), Andhra Pradesh, Pin: 522601

Phone: 08647-247194, 247193, Fax: 247192, Email: principalammcp2004@gmail.com, Website: www.amreddypharmacy.co.in



GRIEVANCES REDRESSAL COMMITTEE (2024-25)

Role:

To address and resolve grievances of students, faculty, and nonteaching staff in a fair, impartial, and time-bound manner, ensuring a transparent and supportive campus environment.

Responsibilities:

1. Grievance Handling

- Receive, examine, and resolve grievances related to academic, administrative, or personal issues from students and staff.

2. Transparency in Resolution

- Ensure fairness, confidentiality, and transparency in the grievance redressal process through defined procedures.

3. Record Maintenance

- Maintain comprehensive records of complaints received, action taken, and resolutions provided for future reference and audits.

4. Periodic Reporting

- Submit periodic reports to the Principal/IQAC regarding the nature of grievances, status of resolution, and suggested interventions.

5. Policy Recommendation

- Analyze trends in grievances and recommend changes in institutional policies or systems to prevent recurrence of common issues.

Objectives

• Timely Resolution

Ensure that all grievances are addressed within a defined timeframe.

• Fairness & Transparency

Uphold impartiality and clarity in the redressal process.

• Student Empowerment

Encourage students to voice concerns without fear or hesitation.

• Institutional Accountability

Strengthen trust between administration and stakeholders.

• Preventive Action

Identify recurring issues and recommend systemic improvements.



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Committee Composition

S.No	Name of The Staff Member	Designation	Position
1	Dr. P. Bharghava Bhushana Rao.	Professor & Principal	Chairperson
2	Dr. K. Venkata Gopaiah	Associate Professor	Member Secretary
3	Dr. Ch. Maheswara Reddy	Associate Professor	Member
4	Dr. M. Suresh Babu	Associate Professor	Member
5	Dr. Himaja Trivedi	Associate Professor	Member
6	Mr. M. Murali Krishna	Assistant Professor	Member
7	Mr. K. NarasimhaRao	Assistant Professor	Member
8	Sk. John Saida	II B.PHARM Y23PH06077	Student Member
9	M. Jhansi Lakshmi	III B.PHARM Y22PH06065	Student Member
10	R. Amareshwari	IV B.PHARM Y21PH0644	Student Member
11	N. Sri Varshitha	II PHARM D Y23PHD0322	Student Member
12	A. Anjali	III PHARM.D Y23PHD0302	Student Member
13	V. Mounika	IV PHARM D Y21PHD0327	Student Member
14	Karlakunta Anjali	I M.PHARM Y24MPH06032	Student Member

Meeting Frequency

- **Meetings:** At the beginning of Academic year
- **Emergency Meetings:** Convened immediately upon serious issues.

Reporting & Documentation

- Minutes of Meeting (MoM)
- Resolution Reports
- Awareness Displays


PRINCIPAL
Dr. P. Bharghava Bhushan Rao
 M.Pharm., Ph.D
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